

Health and Safety Plan Summary: Jefferson County – DuBois AVTS

Anticipated Launch Date: August 24, 2020

Jeff Tech Administration and the Joint Operating Committee acknowledge that the situation regarding COVID -19 is ever evolving. These strategies, policies and procedures were planned, approved and implemented considering current regulations, guidance and conditions. As such they are subject to constant consideration and will undergo revision. It represents our best faith effort to provide and education for all students while protecting everyone involved.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	<ul style="list-style-type: none">- We are using the current summer cleaning protocol with added measures to ensure deep cleaning and sanitization. This has already been accomplished.- Our Maintenance/Custodial staff has already been updated on proper protocols and are currently, successfully implementing them. - Adequate supplies are on hand. We have ordered additional supplies in a preparedness measure.- Daily sanitation, cleaning and disinfecting procedures will take place school wide.- On an as needed basis specific areas will be closed and deep cleaned.- Ventilation procedures will be to set all outside air intakes to a minimum of 25% when applicable.- All staff will be given an overview of the protocols and points of contact to ensure timely cleaning, retrieval of supplies or other assistance.- EPA registered products will be used at the recommended strengths at all times.- More frequent retrieval of garbage will need to be accomplished due to the multiple, concentrated uses of classrooms. <p>Green:</p> <ul style="list-style-type: none">- Students will only use the restroom in their shop area when in shop.- Students will only utilize the gang restrooms during the first 10 minutes and last 10 minutes of class from academic classes so that they can be properly cleaned and sanitized afterwards.- Students should avoid use of nurses restrooms unless ill.

	<ul style="list-style-type: none"> - All drinking fountains will be shut off. Students will only drink from their own containers. - The cafeteria will not be used. Students will eat in their classroom. <p>Yellow: - Students will only use the restroom in their shop area.</p> <ul style="list-style-type: none"> - All gang restrooms are shut. - Students should avoid use of nurses restrooms unless ill. - All drinking fountains will be shut off. Students will only drink from their own containers. - Students will only transition from one class to another through prescheduled announcements. - All shelter in place directions will be implemented. - The cafeteria will not be used. Students will eat in their classroom.
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Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p>	<ul style="list-style-type: none"> - Students will be scheduled for shop classes all in one day. This will place the majority of our students in one location for the majority of every other day with only the instructors involved in their specific program. - Any extra desks or tables will be removed from classrooms to facilitate distancing of students. - Students will receive a pre-bagged breakfast upon entering the building, order their lunch and go directly to their first period class. - Students will eat in classrooms instead of the cafeteria. Lunch will be delivered to their classroom. - All pick up and drop off will be managed at the front door instead of in the main office. - Medication pick drop off and pick up must be prearranged designated times. - Outside spaces will be utilized in as many ways as possible to promote social distancing. - Water fountains will be turned off. Water bottles will be utilized by all students instead. - Students will use individual bathrooms located throughout the school instead of gang restrooms. - All staff and students will be trained on proper handwashing and disease mitigation practices. - Computer labs will not be used since mobile devices will be assigned to individual students.

Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students

Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars

Other social distancing and safety practices

- Sharing of tools in designated work areas, shops when feasible. Disinfect prior to and after use. Utilize disposable gloves or as outlined in individual shop safety plan.
- Staff will be trained online about the prevention of the spread of communicable disease.
- CDC signage will be prominently displayed throughout the building.
- All drop off and pickup will be done outside the building. No one will be admitted for these purposes.
- Administration will determine if any visitor is deemed essential. If not they will not be permitted access to the building.
- Under Green Phase, Physical Education classes will take place outdoors as much as possible and will be scheduled in groups that will allow for distancing.
- Under Yellow and Red Phases, Physical Education classes will take place through online monitoring.
- We will use a second entrance to stagger bus drop offs to avoid crowding.
- Students will be dismissed directly to busses.
- Staff will plan for individual work stations for students in classes.
- No communal spaces will be used other than those necessary to transition between classes and their use will be staggered.
- Additionally, under Yellow Phase conditions, students will spend the majority of their day in their shop only moving once from that location. Not all shops will transition to the lone other class at the same time. They will spend the alternating day online.
- Staff will plan for individual work stations for students in classes.
- Field Trips will be discontinued at this time and will be reconsidered as data develops.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
* Monitoring students and staff for symptoms and history of exposure	- Staff, Parents and Students will be educated in the symptoms and home-screening will be a vital component of our systemic response.
* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	- By implementing Shelter In Place procedures we will know who has had contact with anyone that we have knowledge of being exposed or showing symptoms.
* Returning isolated or quarantined staff, students, or visitors to school	- Morning temperature scans will provide indication of possible infection. Students with a temperature will wear masks and be assessed for intervention by our School Nurse.

Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols

- Notification of parent or other responsible party will occur at that time if student will need to be further evaluated.
- Our Adult Education Lounge is being repurposed as our Isolation area for the duration of the response to COVID until a parent can pick them up.
- Visitors that have been determined by administration to have a valid reason to enter the building will also be screened and denied access if they have a fever.
- All visitors will sign an affidavit attesting as to whether or not they have had any of the related symptoms.
- Any individual that was quarantined, tested positive or was denied entry to school due to fever will need a return to school/work note from their physician or designated health care provider. Received prior to returning to school/work.
- We will use our Onecall system to fully inform all stakeholders. Our website www.jefftech.info, our Facebook page, Onecallnow and written communication will be utilized.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Protecting students and staff at higher risk for severe illness * Use of face coverings (masks or face shields) by all staff * Use of face coverings (masks or face shields) by older students (as appropriate) <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<ul style="list-style-type: none"> - Any high-risk individual, student or staff, should consult with their physician regarding additional protection measures needed. - These situations will be addressed on an individual basis. - Masks will be available for all students, staff and admitted visitors until returning to normal conditions. - Face shields will be available for all staff. - Current masking guidelines will be continually evaluated. - Staff will be assigned to their own specific area and supervision responsibilities. They are to be nowhere else. - Staff are not to use communal areas until further notice such as the mailroom, faculty rooms, nurses office (unless medically necessary), fitness room, offices, etc. - Mail and printing will be delivered instead of using the mailroom.

Health and Safety Plan Governing Body Affirmation Statement

The Joint Operating Committee for **Jeff Tech** reviewed and approved the Phased School Reopening Health and Safety Plan on **August 3rd, 2020**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on:

By:

(Signature of Board President)*

Dr, Fred Park

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.